

**THE CITY OF PINE LAWN
RESIDENTIAL SEWER LATERAL REPAIR PROGRAM
APPLICATION INSTRUCTIONS**

1. Complete the application titled "SEWER LATERAL REPAIR APPLICATION".
2. If the sewer lateral line crosses over into a neighbor's yard, the neighbor may be required to sign an application giving consent for access to their property.
3. Submit the "**MASTER PLUMBER/DRAINLAYER CERTIFICATION**", completed by the Master Plumber/Drainlayer who certified the need for a sewer lateral repair, with the Sewer Lateral Repair Application.
4. Return completed application along with supporting documentation to: The Housing Department, The City of Pine Lawn, 6250 Steve Marre Ave. Pine Lawn, MO 63121

Questions regarding any of the above should be directed to the Housing Department at 314 – 261 – 5500 ext 112.

The following actions will take place when your application is received:

1. The Housing Department will notify the applicant of receipt of application.
2. The Housing Department will solicit at least three (3) bids from the qualified contractor's "Repair List" to perform the repair.
3. After a bid has been awarded, the applicant will be notified by the contractor who will be making the repairs.
4. The licensed contractor will make the contracted repairs.
5. Inspections will be performed by all relevant agencies.
6. After the repairs have been made, the contractor will submit his invoice to the City of Pine Lawn, Sewer Lateral Repair Program.
7. Upon approval of the final inspection of the repairs and the receipt of all required documentation, The City of Pine Lawn will pay the contractor.

**HOUSING DEPARTMENT OF THE CITY OF PINE LAWN
SEWER LATERAL REPAIR APPLICATION**

Address of Request for Repair _____

Owner Name: _____

Address: _____

City/State/Zip: _____

Daytime Phone: _____ Evening Phone: _____

	YES	NO
Has the plumber been contacted?	_____	_____
Has Lateral been televised by plumber?	_____	_____
Is video of Lateral available to Pine Lawn?	_____	_____
Has MSD been contacted?	_____	_____
Is defective area in street?	_____	_____

As owner of the property, I certify that I have the authority to and do consent to the performance of sewer lateral repair work on and about the property described in the application and will not interfere with the work to be performed by the contractor selected by the owner, with the agreement of the City of Pine Lawn, and shall reimburse Pine Lawn for all expenses incurred by Pine Lawn on applicant's behalf in the event the applicant withdraws permission to proceed or otherwise interferes with performance of work authorized under this program. Repairs are subject to Chapter 525 of the City of Pine Lawn Ordinances and the City of Pine Lawn Sewer Lateral Repair Program Rules and Regulations.

As owner of the property, I certify that neither I nor anyone on behalf of owner will make any claim against or seek any relief from The City of Pine Lawn arising out of or in connection with any work done or any action taken in connection with the Sewer Lateral Repair Program.

As owner of the property, I also understand and agree that the City of Pine Lawn is not responsible for the actions of the contractor making the sewer lateral repairs and agree to indemnify the City of Pine Lawn and hold the City of Pine Lawn harmless from any and all claims arising out of the applicant's participation in, and work performed and actions taken in connection with, the Sewer Lateral Repair Program.

As owner of the property, I understand that sewer lateral repair includes only the patching or replacement of a defective sewer lateral line, including associated digging and the replacement of dirt

and seeding of affected areas, and does not include replacement of landscaping or ornamental structures and may not include replacement of structural facilities.

As owner of the property, I understand that I may be responsible for the repair or replacement of the property or items on the property not covered by Pine Lawn. If necessary, I as property owner will make necessary repairs to the property to bring the property to a condition substantially similar to the condition of the property, prior to participation in the program, within six months or other time as may be established by the Director. Specifically, as owner I may be responsible for repair/replacement of items such as driveways and sidewalks or accessory structures which may include fences and walls.

(Over)

As owner of the property, I certify that no portion of the repairs for which I am applying is covered by insurance and that I may be required to produce a copy of my insurance if participating in this program. My insurance company is _____ and may be contacted at (provide phone number of insurance company/agent) _____.

As owner of the property, I also certify the following:

A) According to the City of Pine Lawn Ordinance Section 525.010 the above residential property contains 6 or less dwelling units.

B) As owner of property, I certify that the real estate taxes for the current year have been paid in full including the \$28 for the Sewer Lateral Repair Program.

As owner of the property, I acknowledge that the owner is a third party beneficiary to any contract for sewer lateral repair work.

Owner _____ Date _____

Adjacent Property Owner _____ Date _____

If the signature is by agent, form must be accompanied by a notarized power of attorney.

FOR OFFICE USE ONLY

Date Received Application _____

Sewer Repair Project Number _____

CITY OF PINE LAWN SEWER LATERAL PROGRAM MASTER PLUMBER/DRAINLAYER CERTIFICATION

Date _____

PROPERTY ADDRESS _____
Number Street Zip

PROPERTY CONTACT PERSON _____
Home Phone Evening Phone

Nature & location(s) of problem, in such detail, that the Director may adequately determine both the nature of the problem and the bidding requirements for the sewer lateral repair.

Use back if additional space is needed

Verification Method Used to determine that the Sewer Lateral is Defective:

Cable and Video Camera required for review Other _____

Location of Problem:

Located _____ ft. from base of stack Located _____ ft. from foundation
 Located _____ ft. from base of yard trap/cleanout Located _____ ft. from corner of foundation
 Approximate depth of sewer: _____ ft.

Sewer lateral location verified by: _____

Does building sewer cross an adjoining property line? yes no

Repair/replacement location marked at site yes no

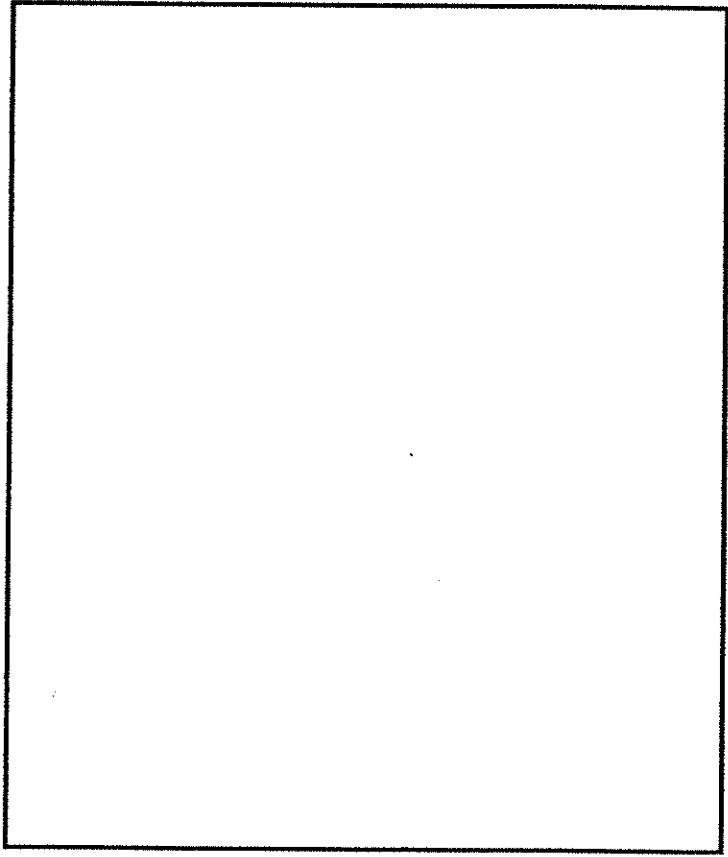
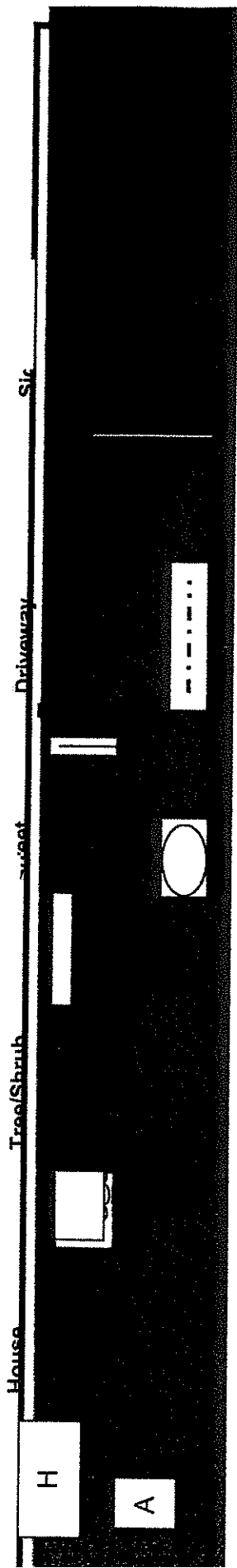
I certify that the sewer lateral has been cabled and that cabling could not resolve the problem.

Company Name _____

 Licensed Master Plumber/Drain layer (Print Name)

 Licensed Master Plumber/Drain layer Signature

Phone _____ Fax _____ License Number _____



The box provided above is intended to represent the applicants' property lines. Using the legend above, indicate the location of the house, sewer lateral, sewer main, and any structures, tree/shrub or obstructions to the sewer lateral repair. If applicable, the drawings should show location of the lateral on adjoining property and street. If additional space is needed, use a separate sheet of paper.